

# Victor H. Martinez

36010201 Keys Complex  
Gainesville, FL 32612-3601

(305) 799-9864  
vic1986@ufl.edu

**Objective:** Desire a position as an intern that will help utilize my skills as a health educator. Seeks opportunities for community outreach and service learning educational experiences.

## Education

---

### University of Florida

Bachelor of Science in Health Education

- ◆ **Specialization**, Community Health Education

Gainesville, FL.

Anticipated May. 2009

## Experience

---

### University of Florida

#### Student Assistant

- ◆ Support the Dean of Students Office and New Student Programs (NSP) by serving as the liaison between the NSP office and the students who participate in our programs
- ◆ Assist and support the NSP office through data entry, filing, other various task
- ◆ Assist with the preparation of Preview/Orientation
- ◆ Plan, organize and execute the various programs put on through the NSP office
- ◆ Recruit students, student organizations, and campus resources to participate in various programs
- ◆ Work closely with various campus offices

Gainesville, FL

January 2008 to Present

#### Resident Assistant

- ◆ Reinforce rules and regulations of the Department of Housing and Residence Life Education (RLE)
- ◆ Support the RLE office by serving as the liaison between the University and the students who live in our Residence Hall
- ◆ Understand resident's academic, mental, emotional, health concerns and make appropriate referrals when necessary
- ◆ Develop and maintain an open relationship with residents
- ◆ Handle and help resolve roommate problems
- ◆ Plan, organize and implement quality need-based programs

November 2005 to Present

#### Preview Staffer/Orientation Leader

- ◆ Welcome new incoming students and families to the University of Florida
- ◆ Identified the values, vision, and philosophy of UF, the Division of Student Affairs, the Dean of Students Office and New Student Programs
- ◆ Serve as a role model and encourage responsible decision-making while promoting an awareness of the consequences associated with poor decision-making
- ◆ Usage of good public speaking skills, verbal and non-verbal communication skills, and presentation skills.

January 2007 to Aug. 2007

---

### Miami Children's Museum

#### Museum Educator

- ◆ Lead tours and activities for school groups
- ◆ Develop activities for special events and special birthday party themes
- ◆ Assist and support the Education Department through data entry, filing, organizing meetings
- ◆ Assist with management of the department

Miami, FL

Aug. 2003 to Dec. 2006

---

### Miami Museum of Science and Space Transit Planetarium

#### Science Interpreter

- ◆ Curriculum and Instructional development for Scout Overnight Programs and Science Demonstrations
- ◆ Promoted special events and Memberships
- ◆ Supervised the Science Interpreters during the weekends
- ◆ Lead general orientation and training for junior staff and volunteers

Miami, FL

July 2001 to Aug. 2003

## Skills and Awards

---

**Computer:** Microsoft Word, Excel, PowerPoint, Publisher, Outlook, and File Maker Pro

**Language:** Fluent in Spanish

**Member:** Eta Sigma Gamma National Health Education Honorary, Fall 2007-Present

**Member:** National Residence Hall Honorary, Fall 2007- Present