

**Objective** Seeking an internship in the healthcare field that utilizes health education and focuses on prevention.

**Education** **Bachelor of Science in Health Education and Behavior**  
▪ *Specialization: Health Studies*  
University of Florida, Gainesville, FL  
Anticipated May 2010

**Professional Profile** **Professional Memberships**  
▪ Eta Sigma Gamma, *Member* (August 2009-May 2010)  
▪ Jamaican-American Student Association, *Assistant Secretary* (August 2009-May 2010)  
▪ Minority Association of Pre-Health Students, *Member* (August 2008-May 2010)  
▪ Research Colloquium, Health Education & Behavior, *Member* (August 2007- December 2007)

#### **Certifications**

- Certificate of Mastery-Allied Health Assisting (May 26, 2006)
- Certificate of Achievement- Medical Terminology (May 4, 2006)

#### **Community Service**

- University of Florida Upward Bound, *Mentor* (August 2008- May 2009)
- Annual Women's Health Fair, *Volunteer* ( February 16, 2008)
- Park Meadows Health and Rehab Center, *Volunteer* (August 2007- December 2007)

**Skills**

- Ability to plan and organize events
- File medical records
- Customer Service
- Computer Skills
- Trained to use UF Physicians SMS
- Trained to use UF Physicians Advance Web Appointment Scheduling
- Trained to use UF Physicians Patient Registration

**Work History** **Tutor.com, Inc. Online Employment** ,*Elementary Math Tutor I* (June 2007- Present)  
▪ Tutor Elementary Math to children from grades K-6 through an online classroom

**Pediatrics at the Gerold L. Schiebler CMS Center**, *Federal Work Study Student* (February 2009- April 2009)

- File Medical Records
- Patient Registration
- Answering Office Phones

**University Health Center** , *Sales Representative and Clerical Work* (January 2006- May 2006)

- Promotion for the company
- Calling patients to verify and schedule appointments
- Customer Service

**References** References are available on request.