

JORDAN K. WIENS

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College Address:

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Gainesville, FL
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OBJECTIVE To obtain a job that will both fund my education and help me acquire knowledge and experience for a career in the computer science field.

EDUCATION **Oviedo High School**, Oviedo, Florida, May 1998, 4.3 GPA (AP classes counted as 5.0)
University of Florida, Junior, double majoring in Computer Science, and Mathematics with a 3.4 cumulative GPA

COMPUTER SKILLS **Languages:** HTML, Basic, Pascal, Java, Javascript, shell scripting
Operating Systems: *Proficient:* DOS, Windows 3.1x, Windows 95–98se, UNIX (specifically RedHat Linux), Windows NT
User level: Mac OS,
Software: Microsoft Office, Frontpage, Paintshop Pro, Photoshop, Pagemaker, Truespace, IIS, Exchange, etc.

EXPERIENCE* **College of Health and Human Performance**, Gainesville, Florida

Student assistant to the network administrator

- APR 16, 1999–
CURRENT
(except summer)
- Maintaining college and department homepages and Windows NT Exchange e-mail and IIS web servers
 - Responsibility for troubleshooting problems with the college's 150 desktop PCs
 - Various other responsibilities, such as video editing, helping with web pages, graphic work, etc., for various professors that need assistance

Coleman Technologies, Orlando, Florida

Contract employee

- SUMMER 1999
- On pilot team to initiate large-scale redeployment, upgrade, and Y2K remediation project for the Orlando Regional Healthcare System (multiple hospital health care group)
 - Wrote extensive batch files for machine inventory and entry into databases
 - Configured and upgraded hardware and software throughout the six hospitals and offices
 - Evaluated procedures and methods for eventual system-wide redeployment.

Matrixx Marketing (now Convergys), Heathrow, Florida

Team Leader (assistant to Team Manager)

- NOV 1997–
APR 1998
- Provided official technical support for Gateway 2000 customers on both hardware and software
 - Worked in a position scheduling employees, and handling customer requested supervisor calls
 - Trained new employees with technical knowledge, Gateway procedures, and call handling

Internet In A Mall, Altamonte Springs, Florida

Sales Associate

- DEC 1996–
MAY 1997
- Sold Internet accounts
 - Maintained store security
 - Handled some local customer technical support on internet and configuration related issues

Silicon Graphics, Maitland, Florida

Unpaid internship

- SUMMER 1996
- Assisted technicians with simple machine loads and configuration of IRIX workstations
 - Basic machine maintenance (installs, setup of OS, etc.)

*References available upon request