

Jenny H Jeon

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EDUCATION

Bachelor of Science in Health Education

College of Health and Human Performance

Department of Health Education

University of Florida, Gainesville, Florida

Community Health Specialization, May 2008

WORK EXPERIENCE

Personal Care Assistant (August 2007- present)

Special Friends Inc., Gainesville, Florida

Responsibilities included assisting out-care patients, caring for patients with disabilities

Server (February, 2007 – August 2007)

Joa Korean Barbeque, Gainesville, Florida

Responsibilities included hosting, serving, bussing, and clean-up

Server (June 2006-August 2006)

Wasabi Japanese Steak and Sushi, Tampa, Florida

Responsibilities included taking calls, serving, and customer service

Sales Associate (June 2005-August 2005)

Bath and Body Works, Tampa, Florida

Responsibilities included customer service, answering phones, cashier, and restocking shelves

Receptionist (June 2005-August 2005)

Great Clips, Tampa, Florida

Responsibilities included answering phones, making calls, cleaning, and cashier

Receptionist (March 2004-August 2004)
JC Penney Salon and Spa, Tampa, Florida

Responsibilities included booking appointments, answering phones, making calls, cleaning, and cashier

PROFESSIONAL EXPERIENCE/RELATED COURSE WORK

Plus 1, Healthy You, Healthy Baby: A Four- Week Guide to a Healthier Pregnancy

Nutrition Education for Special Populations, University of Florida
Spring 2007

Created a four week nutrition course for pregnant teens

Planning Programs to Reduce Unhealthy Adolescent Sexual Behavior

Community and Environment Health Education, University of Florida
Spring 2007

Created a health education session for the general population to educate the difference between sexual education and abstinence only education

Volunteer (August 2005-April 2006)

Idylwild Elementary School, Gainesville, Florida

Responsibilities included assisting teachers with activities and one on one mentoring

Volunteer (January 2006-April 2006)

Shands at University of Florida, CAT scan, Gainesville, Florida

Responsibilities included changing sheets, observing biopsies, injecting contrast into Gatorade juice boxes to give to patients

Volunteer (January 2005-April 2005)

J.J Finley Elementary School, Gainesville, Florida

Responsibilities included assisting teachers in class activities and helped educate second grade children that were in ESOL

MEMBERSHIPS

Member

Eta Sigma Gamma (local chapter) University of Florida, Gainesville, Florida
2007-2008

Officer

Korean Undergraduate Student Association, University of Florida, Gainesville,
Florida, 2005-2007

CERTIFICATIONS/SKILLS**Certifications**

Infant, Child, and Adult CPR
Standard First Aid
HIV/Bloodborne Pathogens

Skills

MS Word, MS Powerpoint, MS Excel, MS Publisher, Typing 80WPM

Languages

English (fluent), Korean (fluent)

References furnished upon request